



# *Mandon Productions*

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## **BAR-BAT MITZVAH / QUINCEANERA QUESTIONNAIRE**

Thank you for selecting us to be part of your special day. So that we may do the very best job possible for you, would you please answer the following questions for us. It will only take a few minutes and will eliminate our need to bother you on your special day.

Type of party: \_\_\_\_\_

Party date: \_\_\_\_\_

Party start: \_\_\_\_\_ & Location : \_\_\_\_\_

Will there be a ceremony at a religious location ?

If so, where and when:

1. Do you want us to capture some of the cocktail hour ? (Photography)
2. Who will be introduced at the party ?
3. Will anyone be making an invocation at the start of the party ?  
(ex. traditional blessing over the Challah at a Jewish party)
4. Will anyone be making a toast ?
5. Will we be getting a cast of characters ? If YES, please list on the back.
6. Will there be the traditional candle lighting and how many candles?
7. Will there be any special "first dance " ?
8. Will there be any songs dedicated to anyone ?
9. How many tables are you planning on ?

10. Are there any special persons that you would like us to interview discreetly ?  
(this would be in addition to parents, grandparents, brothers and sisters)
11. Are there any special ethnic or family traditions we should be aware of ?
12. Any special announcements or surprises that you want captured on videotape  
(ex. bagpipers, or mom's birthday) ?
13. Do you want us to capture some footage of those guests who remain seated during the dancing at some point ?
14. Does your caterer require a CERTIFICATE of INSURANCE from us ?
15. Are there any special relatives and/or guests who may not be getting up to dance that we should know about ?
16. Are there any guests coming who may be DRAFTED into entertaining and do you want us to capture them on videotape ?
17. Are there any unusual family situations we should be aware of ?
18. Please list the songs that are special to you so that we may select one or more for use over the titling and/or photo opening or recapping if applicable.
19. If you are getting "baby pictures" with your package, when will we be receiving the photographs or other material for the opening ( if applicable) ?
20. Please supply us with a daytime address so that we can UPS the finished tapes to you as well as YOUR home address and phone number.
21. Do you want to place any dedications on any of the videotapes ?

*Please remember to provide some sort of meal for your photographer / videographer.*

Thank you for taking the time and effort to provide us with this information. Please send, call or fax us back the answers at least 1 week prior to your party.

Any questions, please call us at 800 - 843 - 3639 (fax/ans. machine).